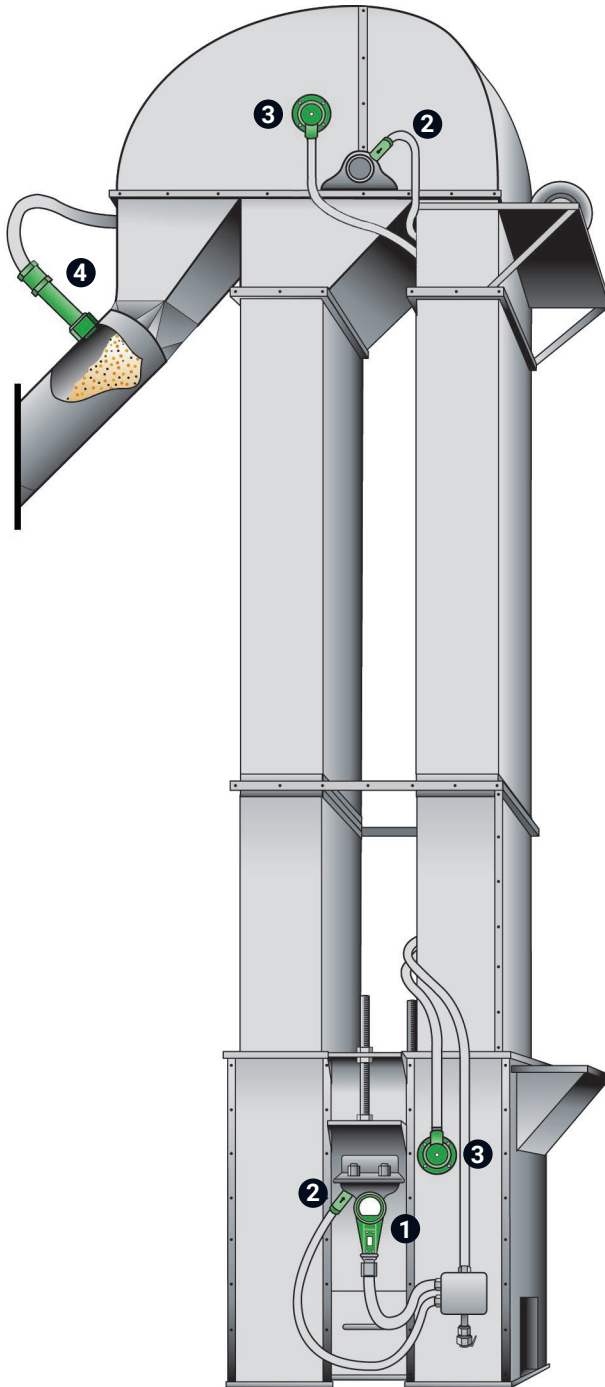




# ELEVATOR INSPECTION CHECKLIST



- 1. Maintain Emergency Action Plan
- 2. Educate All Staff On Lockout/Tagout (LOTO) & General Safety
- 3. Maintain Preventative Maintenance Schedule
- 4. Maintain Written Log of Inspection/Maintenance & Testing
- 5. Clean Out
  - Dust and Debris from Area
  - Head Section
  - Tail Section
- 6. Inspect/Test
  - Belts & Splices
  - Buckets & Bolts
  - Belt Tension & Take-up
  - Pulleys
  - Lagging
  - Guards
  - Dust Seals
  - Bearings ②
  - Temperature Sensors ②
  - Belt Alignment Monitors ③
  - Speed Switch Sensor ①
  - Plug/Choke Sensors ④
  - Fire Extinguishers
  - Emergency Lights
  - E/Stops
  - Additional Safety Devices
- 7. Replace Worn or Broken Parts
- 8. Complete Safety Assessment with 4B Tech Team
  - Detailed Safety Audit, with Photos
  - Safety Recommendations
  - Contractor/Electrician Training
  - Call 309-698-5611 to Schedule